

# Cabinet



<b>Date &amp; time</b>	<b>Place</b>	<b>Contact</b>	<b>Chief Executive</b>
Tuesday, 26 November 2013 at 2.00 pm	Ashcombe Suite, County Hall, Kingston upon Thames, Surrey KT1 2DN	Anne Gowing or James Stanton Room 122, County Hall Tel 020 8541 9938	David McNulty

[anne.gowing@surreycc.gov.uk](mailto:anne.gowing@surreycc.gov.uk)

**Cabinet Members:** Mr David Hodge (Chairman), Mr Peter Martin (Vice-Chairman), Mrs Mary Angell, Mrs Helyn Clack, Mr Mel Few, Mr John Furey, Mr Michael Gosling, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Tony Samuels

**Cabinet Associates:** Mr Steve Cosser, Mrs Clare Curran, Mr Mike Goodman and Mrs Kay Hammond

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email [anne.gowing@surreycc.gov.uk](mailto:anne.gowing@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Anne Gowing or James Stanton on 020 8541 9938.**

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting*

## **1 APOLOGIES FOR ABSENCE**

## **2 MINUTES OF PREVIOUS MEETING: 22 AND 30 OCTOBER 2013**

The minutes will be available in the meeting room half an hour before the start of the meeting.

## **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

## **4 PROCEDURAL MATTERS**

### **4a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (20 November 2013).

*A copy of any questions received will be circulated following the deadline and published on the Council's website*  
[www.surreycc.gov.uk/committeepapers](http://www.surreycc.gov.uk/committeepapers)

### **4b Public Questions**

The deadline for public questions is seven days before the meeting (19 November 2013).

*A copy of any questions received will be circulated following the deadline and published on the Council's website*  
[www.surreycc.gov.uk/committeepapers](http://www.surreycc.gov.uk/committeepapers)

### **4c Petitions**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

#### **4d Representations received on reports to be considered in private**

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

#### **5 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL**

None.

#### **6 YOUTH JUSTICE STRATEGIC PLAN**

(Pages 1  
- 24)

The Youth Justice Strategic Plan is produced annually to meet the Council's obligations under the Crime & Disorder Act 1998 and is submitted to Cabinet for recommending to Council.

Youth Justice relates to that area of the Council's responsibilities for the management of young people who have committed criminal offences. These responsibilities are discharged in partnership with the Surrey Police, Surrey & Sussex Probation and NHS Surrey.

The council has a duty under the Crime & Disorder Act 1998 to formulate a Youth Justice Plan setting out:

- how youth justice services in their area are to be provided and funded; and
- how the youth offending team or teams established are to be composed and funded, how they are to operate and what functions they are to carry out.

In Surrey, the delivery of youth justice services is now embedded within the integrated Youth Support Service, following the transformation of Services for Young People that commenced 1 January 2012.

#### **7 SURREY FIRE AND RESCUE SERVICE (SFRS) PUBLIC SAFETY PLAN UPDATE**

(Pages  
25 - 28)

Fire and Rescue Services are facing a changing demand. Sir Ken Knight's national review of efficiencies and operations in fire and rescue authorities in England ('Facing the Future', May 2013) set out that Fire and Rescue Services must adapt to provide more effective and efficient services. In particular it identified that the biggest opportunities lie in wider transformative structural and collaborative approaches, requiring ambition and leadership to achieve this. The review advocated that authorities should not wait for national action before fully exploiting the large number of opportunities already within their grasp.

SFRS has established a long term plan, the Public Safety Plan 2011-2020. The service proposes to update and develop the Public Safety Plan to ensure it takes account of new information including the census data and intelligence regarding the changing environment, national and local demands.

Reviewing the plan at this point enables the Service to ensure the plan

reflects the impacts of the revised Medium Term Financial Plan can be taken into account. The increasing financial pressures faced by public services emphasise the need to consider alternative models of delivery and operation to support the broadening range of activities delivered by fire and rescue services. This is in keeping with the emphasis on partnership and public service transformation.

*[The decisions on this item can be called in by the Communities Select Committee]*

**8 SPECIALIST RESCUE AND CONTINGENCY CREWING EXTENSION** (Pages 29 - 38)

This report provides a summary of activity and effectiveness of the private sector professional specialist rescue and contingency crewing (SRCC) pilot contract. The report highlights the positive impact of the contract through the current period of on-going industrial action by the Fire Brigades Union.

Further opportunities for improving operational impact and value for money are currently being explored. This report seeks permission to extend the contract pilot period to March 2015 in order to undertake a full evaluation of the pilot and ensure that new opportunities can be fully assessed.

N.B. Please also refer to item 15 for the confidential annex to this report.

*[The decisions on this item can be called in by the Communities Select Committee]*

**9 REGULATION OF INVESTIGATORY POWERS ACT 2000 - UPDATED CORPORATE POLICY AND PROTOCOL** (Pages 39 - 80)

1. The Cabinet is asked to endorse an updated Corporate Policy and Protocol on the use of the Regulation of Investigatory Powers Act 2000 (RIPA) by council services.
2. The proposed policy provides an updated framework to ensure that the Authority continues to comply fully with the requirements of RIPA following the coming into force of the Protection of Freedoms Act 2012 and to take account of the changes in the structure of the Trading Standards Service.

*[The decisions on this item can be called in the Communities Select Committee]*

**10 BUDGET MONITORING REPORT FOR OCTOBER 2013** (Pages 81 - 84)

This report presents the council's financial position at the end of period 7 – October of the 2013/14 financial year, with particular focus on the year end revenue and capital budgets forecasts and the achievement of efficiency targets.

**Please note that the annexes to this report will be circulated separately prior to the Cabinet meeting.**

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**11 SURREY INTEGRATED COMMUNITY EQUIPMENT SERVICES (ICES)** (Pages 85 - 88)

Surrey County Council with Surrey NHS Clinical Commissioning Groups (CCGs) provided approximately 28,000 people in Surrey last year with items of equipment to assist them to live as independently as they would wish, either because they are living with a long term condition or are recovering from illness or accident. The provision of equipment is a statutory service. The service is called ICES (Integrated Community Equipment Service). It is joint funded with the Surrey CCGs. Strategically critical, it is a key element in enabling people to live in their own homes, and in assisting people in the transition from hospital to home following treatment.

Following a robust tender process, the current contract for ICES was awarded to Millbrook Healthcare to begin 1 April 2009 on the basis of a five year term until 31 March 2014, with options for two additional years.

The service provided by Millbrook Healthcare for the initial five years has been to a very high standard: the number of people receiving a service annually has increased by 12% from 25,000 in 2009/10 to 28,000 in 2012/13; the proportion of equipment deliveries completed to timescale is 99%; the number of complaints is low, 0.3-0.4% of 2,800 activities each month.

The service is joint funded with the Surrey CCGs who have agreed to an initial one year extension.

Cabinet are asked to agree to the optional extension period of up to 2 years: one year until 31 March 2015 with joint funding confirmed by the Surrey CCGs; with the option to extend for a final year until 31 March 2016 subject to continued best value, acceptable performance by the contractor, and confirmed funding from the Surrey CCGs.

N.B. Please also refer to item 14 for the confidential annex to this report.

*[The decisions on this item can be called in by the Adult Social Care Select Committee]*

**12 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 89 - 94)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

**13 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## PART TWO - IN PRIVATE

- 14 SURREY INTEGRATED COMMUNITY EQUIPMENT SERVICES (ICES)** (Pages 95 - 96)  
Confidential annex for item 11.
- 15 SPECIALIST RESCUE AND CONTINGENCY CREWING EXTENSION** (Pages 97 - 98)  
Confidential Annex for item 8.
- 16 FUTURE GOV INVESTMENT PROPOSAL- REPORT TO FOLLOW**  
Future Gov Ltd a provider to the Council is a small company specialising in developing innovative technology based products and providing consultancy services to public sector organisations to improve service efficiencies and outcomes for residents. Future Gov are seeking to secure funding partners to enable the company to deliver ambitious growth plans over the next five years. Future Gov have approached the County Council to participate in this fundraising.
- Exempt: Not for publication under paragraph 3**  
Information relating to the financial or business affairs of any particular person (including the authority holding that information)  
*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*
- 17 PROPERTY TRANSACTIONS** (Pages 99 - 146)  
**A: Acquisition of an Office Property in Ashtead**  
**Exempt: Not for publication under paragraph 3**  
Information relating to the financial or business affairs of any particular person (including the authority holding that information)  
*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*
- 18 PUBLICITY FOR PART 2 ITEMS**  
To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**David McNulty**  
**Chief Executive**  
Monday, 18 November 2013

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

**Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference being caused to any PA or Induction Loop systems. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that all other mobile devices (mobile phones, BlackBerries, etc) be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*